

403rd District Court Early Discharge Procedures

- 1) Will be set by the coordinator upon request of counsel or applicant for a time in excess of 30 days from filing of petition;
- 2) Attorney or applicant must send a copy of the petition to the supervision court officer and to the district attorney's office;
- 3) Defendant must be present;
- 4) Judge will review letters, affidavits, etc. but does not desire witnesses.
- 5) The prosecutor's are not involved unless the case involves a victim, or unless the early discharge was a specified part of the negotiation at the time of the plea that was accepted by the court;
- 6) The victim is contacted by the supervision office and told about the discharge motion; and
- 7) No witnesses involved unless requested by the court, however, counsel may provide witness letters, affidavits, and any other supporting data.
- 8) If term of probation was the result of a plea negotiation, consult with state to determine if they will be opposing the motion or not.

403rd District Court Expunction Procedures

- 1) Expunctions are set on Monday of non-jury weeks. Magistrate checks over case file and makes recommendations to ensure paperwork is in order;
- 2) Applicant not required to be present unless there is a contested issue or problem; and,
- 3) Supporting data pertaining to the underlying case, be it dismissals or any other paperwork should be provided along with the necessary order.