

FY 2006-2007 NON-RESIDENTIAL PROPOSAL

Proposal Element 1: COVER SHEET

CSCD (CHIEF COUNTY OF JURISDICTION): Travis

PROGRAM NUMBER: Formerly Day Reporting Center-number to be assigned

PROGRAM TITLE: Youthful Offender Specialized Caseload

CHECK IF REQUESTING: DP FUNDING  TAIP FUNDING   
CCP FUNDING  BS FUNDING

PRIMARY FUNDING RECIPIENTS: CSCD:

NON-CSCD: BIPP  OTHER   
NON-CSCD FUNDING RECIPIENT NAME: \_\_\_\_\_  
REGIONAL CONSORTIUM:

ESTIMATE OF OTHER FUNDING SOURCES:  
(NOT CJAD FUNDING SOURCES, NOT PARTICIPANT PAYMENTS)

FUNDING SOURCE	1 <sup>st</sup> Year	2 <sup>nd</sup> Year
RSAT	\$ _____	\$ _____
Victims Services	\$ _____	\$ _____
Violence Against Women Act (VAWA)	\$ _____	\$ _____
Gang Surveillance	\$ _____	\$ _____
COG	\$ _____	\$ _____
Other:		
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____
<b>Total</b>	<b>\$ _____</b>	<b>\$ _____</b>

PROGRAM CODES\*  
(Code is DMVB for all BIPPs)

Primary Program Code: SCP Y Facility Category (CRS) \_\_\_\_\_  
Secondary Program Code(s): COG  
\_\_\_\_\_  
\_\_\_\_\_

\*A PROJECTED OUTPUTS FORM MUST BE COMPLETED FOR EACH CODE.

Program Contact Information:

Name: Lila Oshatz  
Mailing Address: P.O. Box 1748  
Austin, TX 78767  
Telephone: 512-854-4600  
Fax: 512-854-4606  
E-mail: Lila.Oshatz@co.travis.tx.us

Vendor: Does contract service provider provide services? No  Yes

## Proposal Element 2: PROBLEM/NEED DATA

1. TDCJ-CJAD planning staff will gather additional problem/need data from the MCSCR, Offender Profile Data, and CSTS to establish need.
2. Indicate Historic/Programmatic Information that substantiates your jurisdiction's need for this program.

While Youthful Offenders represent 6% of the 2004 Offender profile sample, this population comprises nearly 12% of revocations, which clearly demonstrates a need for special services. This caseload was developed in 1999 specifically to impact the 17 to 21 year old population of felony offenders who have had limited or no access to resources. Data reveals that 50% of revoked offenders did not complete high school, and 46% were unemployed. By focusing attention on vocational skills, employment, education, emotional stability, financial difficulties, family issues, negative peer associations, as well as alcohol/drug issues, these caseloads are specifically designed to address multiple needs presented by offenders seventeen to twenty-one (17-21) years of age.

3. What **other services**, that meet this need, are available to the offender in this jurisdiction?

This caseload utilizes a variety of community-based programs to address employment and vocational needs including the Austin Youth Employment Partnership, Austin Urban Youth Corp, Texas WorkSource, and Texas Rehabilitation Services. For housing services, offenders are referred to Burkes Supervised Living, Push Up Foundation, Transitional Living Services, and Lifeworks. For offenders with drug/alcohol issues, the TAIP Program is utilized to perform assessments to determine appropriate treatment referrals. The Department also provides the following programs at no cost to offenders: Life skills, Employment Program, Cognitive Intervention, and GED Classes.

## Proposal Element 3: TARGET POPULATION

Please note that the Target Population element does not require narrative description. TDCJ-CJAD staff will gather additional information from the MCSCR, Offender Profile Data, and CSTS.

- a.  Felony only     Misdemeanor only     Both
- b.  Male only     Female only     Both
- c. Age restriction?     No     Yes

If yes, describe: Offenders are ages 17-21; however, offenders up to the age of 23 are also accepted for supervision on a case by case, limited basis.

d. Offense-related characteristics or exclusions: Offenders should have a limited, non-assaultive criminal history. Further, although felony offenders are primarily served, misdemeanor offenders are accepted on these caseloads if they demonstrate a need for intensive supervision.

- e. Are participant referrals accepted from outside your jurisdiction?     No     Yes

If yes, what proportion are from other jurisdictions 1 %.

f. Is this program designed to serve any specific cultural, ethnic, or gender group?

No       Yes

If yes, please identify and cite proportions, if applicable.      NA

g. Is this program designed to serve MHMR participants?       No     Yes

h. Are participants who are not on community supervision accepted in this program? (e.g. pre-trial, jail inmates, state jail confinees, family members, or others)       No       Yes

If yes, please identify.      \_\_\_\_\_

i. Do participants meet specifications in TX Government Code §76.017 Treatment Alternative to Incarceration Program (TAIP)? {This applies to **TAIP** programs **ONLY**}       No       Yes       N/A

## **Proposal Element 4: PROGRAM DESCRIPTION AND PROCESS**

### **REQUIRED STANDARD OPERATING PROCEDURES**

The Youthful Offender Specialized Caseload serves to provide maximum supervision, intervention, and resource linkage to youthful offenders and to assist these young adults in receiving education, employment skills, and pro-social skills by utilizing community-based as well as Department-run programming. This caseload will provide a wide range of services specifically designed to address multiple needs presented by offenders seventeen to twenty-one (17-21) years of age. This caseload is specifically designed to intervene with young offenders who have a limited criminal history and/or have had limited or no access to resources. Referring parties are required to complete a specialized caseload referral form. The Youthful Offender Specialized Caseload will not exceed 60 offenders. Contact Standards include 2 face-to-face contacts (1 is a field visit) and two collateral contacts per month. The Youthful Offender CSO routinely makes multiple collateral contacts monthly, either with family members, employers, or treatment providers. This caseload is designed to address criminogenic needs of offenders such as criminal thinking errors, education, and employment and substance abuse needs, if applicable.

The following criteria must be met in order to be supervised on this caseload:

Must be 17 to 21 years of age.

Must be a documented diversion from a correctional institution.

Must score a maximum on either the risk or needs portion of the case classification assessment.

Must have a documented problem in at least three areas:

1. possess limited vocational skills
2. chronic unemployment
3. emotional instability
4. severe financial difficulties
5. family issues
6. limited education
7. alcohol/drug issues

The length of stay in the program will vary. Those participants in need of only one (1) or two (2) services such as employment assistance and GED may complete the program in four to six (4-6) months, whereas, those offenders in need of multiple services may remain on this caseload for a year. All participants will be referred to the Department's cognitive program. Cases will be staffed with the Community Supervision Manager if stay is longer than one year. Offenders must meet established discharge criteria to transition to a field caseload. CSOs will address program violations through Supervisory and Administrative Hearings prior to filing a violation report. Program participants who do not complete the program successfully will move up the continuum to more restrictive sanctions such as Electronic Monitoring or placement on a High Risk Caseload if deemed appropriate.

CSO's will complete a case classification instrument and a supervision plan which addresses criminogenic needs within fifteen working days of placement on the caseload. The supervision plan will be ranked to prioritize criminogenic needs and the CSO will supervise the offender in a manner that addresses these specific needs. At least one urinalysis test will be performed monthly. CSOs will document all case activity in chronological entries in the case file and these entries will include discussion of criminogenic factors.

Unsuccessful discharge from the caseload will be defined as a subsequent offense leading to revocation or absconding. Non-compliance with administrative conditions which are indicative of needing additional services in the Department's continuum of sanction will not result in an unsuccessful discharge.

**Responsivity**

This program recognizes the principles of responsivity in developing and implementing the program design. Responsivity issues are initially addressed during the screening/placement process. When appropriate, staff assignment will include the offender being matched with a CSO/Counselor/designated staff whose characteristics would be most effective in establishing rapport with the offender. All direct service staff will receive special needs population training to enhance responsivity and ensure effective service delivery. Additionally, staff will be trained in motivational enhancement techniques.

**Tracking**

On an annual basis, the Department will track program outputs and monitor outcomes to assess utilization of services and supervision activities.

**SOP**

Existing SOPs are on file and available for review.

**REFERRAL PROCESS**

**Court Ordered**       **Assessment Process**       **Self Referral**

**Other:** \_\_\_\_\_

**PARTICIPANT ACTIVITIES**

**Youthful Offender**

<b>Tasks</b>	<b>Strategies</b>	Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7	Month 8	Month 9	Month 10	Month 11	Month 12
Process Activities	Key Strategy	Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7	Month 8	Month 9	Month 10	Month 11	Month 12
Learn Staff and Peers	General Orientation Classes	1 hour per month											
Discuss Intake Plan Information	Interview and Assessment	2 hours per month											
Plan Reassessment	Reassessment						2 hours per month						
Report to CSO Monthly	Monthly status updates	1 hour per month	1 hour per month	1 hour per month	1 hour per month	1 hour per month	1 hour per month	1 hour per month	1 hour per month	1 hour per month	1 hour per month	1 hour per month	1 hour per month
UA's 1 X per month	UA tests Confront Denial	Once a month	Once a month	Once a month	Once a month	Once a month	Once a month	Once a month	Once a month	Once a month	Once a month	Once a month	Once a month
Program Services	Life skills, GED, Cognitive Intervention etc.	1.5 hours per week	1.5 hours per week	1.5 hours per week	1.5 hours per week	1.5 hours per week	1.5 hours per week	1.5 hours per week	1.5 hours per week	1.5 hours per week			
Complete Monthly FV	Monthly status updates	Once a month	Once a month	Once a month	Once a month	Once a month	Once a month	Once a month	Once a month	Once a month	Once a month	Once a month	Once a month
Complete Monthly Collateral Contacts	Monthly Updates from Outside Agencies, contacts with family members, employers, significant others.	1 hour per month	1 hour per month	1 hour per month	1 hour per month	1 hour per month	1 hour per month	1 hour per month	1 hour per month	1 hour per month	1 hour per month	1 hour per month	1 hour per month

## CHOICE OF PROGRAM DESIGN

Lack of employment is a major need area of offenders on youthful caseloads. Criminal Justice and education research shows an association between employment status and criminal justice involvement. One of the most frequently cited studies is Thornberry and Christenson (1984) in which data was analyzed from a longitudinal cohort study of delinquency in Philadelphia. They found a reciprocal relationship between crime and unemployment. "Unemployment exerts a rather immediate effect on criminal involvement, while criminal involvement exerts a more long-range effect on unemployment" (Thornberry and Christenson 1984, p.405).

Further, lack of education is the most significant need area of youthful offenders. The key to any correctional supervision plan is providing offenders tools to overcome the criminal thinking that brought them into the criminal justice system. Educational and Vocational training program(s) are one method of addressing this issue. Offenders may lack the educational or vocational competencies to work and participate in ordinary, mainstream American life. These programs assist in providing such competencies. "The literacy demands of the workplace and society in general are growing in complexity, and recurring linked cycles of poverty and low literacy levels will put people at increasing disadvantage" Prison Literacy Programs, ERIC Digest, 1995).

Our demographic profile shows that 30% of individuals under direct supervision did not have a high school diploma or GED. Texas lags behind many other states in the United States in this proportion of adults who do not complete high school or it's equivalent. This also coincides with national studies of prison populations compiled during the last decade: 51% of prison-bound offenders do not have a high school education (Haigler, et al., Literacy Behind Prison Walls, Washington D.C., National Center for Educational Statistics). The office of Technology Assessment of the U.S. Congress (1993, pp.77-78, 121) offers the following summary of this correlation:

On any given day, over 1.2 million Americans are behind bars. Their literacy problems are severe. Four out of five do not have a high school diploma, and more than 75% lack basic reading and mathematics skills.... Overall, the literacy problems of the criminal offender population are three times as severe as those of the general population...in a large-scale nationally representative survey...findings suggest that....adults with a 12<sup>th</sup> grade education or less, who were not employed, or whose households were at the lowest income levels participate least in available programs.

Current research supports the use of cognitive training along with supportive services to meet criminogenic needs. While high risk caseloads goals focus on Intensive supervision and surveillance, research indicate that recent literature on "What Works" to reduce recidivism in criminal justice offenders indicates that programs that include a "cognitive-behavioral" component have increased probability of reducing recidivism (Latessa, 2000).

Research by Andrews and Bonta (1994) indicate the following have been verified as the most promising programmatic targets for change in cognitive and life skills programs:

- 1) Replacing the skills of lying, stealing and aggression with more pro-social alternatives.
- 2) Reducing chemical dependencies and substance abuse.
- 3) Shifting the density of personal, interpersonal and other rewards and costs for criminal and non-criminal activities in familial, academic, vocation, recreational and other behavioral settings, so that the non-criminal alternatives are favored.
- 4) Providing the chronically psychiatrically troubled with low pressure, sheltered living arrangements and/or effective medication.
- 5) Insuring the client is able to recognize risky situations and has a concrete and well-rehearsed plan for dealing with those situations.

- 6) Confronting the personal and circumstantial barriers to service (client motivation, background stressors and impediments).
- 7) Changing other attributes of clients and their circumstances that through individualized assessments of risk and need have been linked reasonably with criminal conduct.

**PROGRAM STAFF AND PROGRAM STAFF ACTIVITIES**

1. Staff (Title) Community Supervision Officer

Process Activities: Responsible for providing comprehensive intensive supervision and case management to Youthful Offender Specialized Caseload participants. Will assist participants in accessing educational programs and employment training. Will focus on the development of participant pro-social skills via life skills classes and cognitive education.

2. Staff (Title) Cognitive Counselor (50%)

Process activities: Responsible for facilitating cognitive restructuring groups for Unit offenders. Designs curriculum and documents offender’s participation.

**ADDITIONAL PROGRAM DATA**

**Please indicate that program design and/or staff training includes sensitivity to gender, race, ethnicity, culture and differing physical abilities.**                     **YES**

**Proposal Element 5. PROGRAM MILESTONES**

Is this a new program?     No                     Yes

If yes, please complete milestones chart. **If no, this element is optional. Do not insert if chart is blank.**

**PROJECTED PROGRAM OUTPUTS/OUTCOMES FOR FY 2006 - 2007  
DATA FORM**

Program Title: Youthful Offender Specialized Caseload      Chief CSCD County: Travis  
 Program Code: SCP Y      Facility Category: NA  
 Data Contact Person: Lila Oshatz      Projected Number to be served: 145

General Instructions: The purpose of this form is to provide projections for services that will be provided with funding obtained from the program proposal. Provide projections for the applicable information for the services offered to participants during the funding cycle. Only include services that will be paid for from the program proposal award. Do not include referrals or other services that will be provided to program participants outside the program proposal. Complete a separate form for each program code that was listed on the CSCDP Cover Sheet. Please provide counts, not percents, and make sure all blanks are filled. Answer with "N/A" if not applicable.

- |  |   |
|--|---|
| <b>A. Group/Individual Counseling</b>                      |   |
| Number of Participants                                     | <u>NA</u>                               |
| <b>B. Urinalysis Tests</b>                                 |   |
| Number of Individuals Tested                               | <u>NA See Program Services Proposal</u> |
| <b>C. Academic Education Services</b>                      |   |
| Number of Participants                                     | <u>NA</u>                               |
| Number Mandated by CCP 42.12 Sec. 11(g)                    | <u>NA</u>                               |
| Number of GEDs obtained                                    | <u>NA</u>                               |
| <b>D. Electronic Monitoring</b>                            |   |
| Number of Participants                                     | <u>NA</u>                               |
| <b>E. Cognitive Training/Cognitive Behavioral</b>          |   |
| Number of Participants                                     | <u>145</u>                              |
| <b>F. Substance Abuse Education</b>                        |   |
| Number of Participants                                     | <u>NA</u>                               |
| <b>G. Employment Services</b>                              |   |
| Number of Participants                                     | <u>NA</u>                               |
| Number who secured employment for 3 days or longer         | <u>NA</u>                               |
| <b>H. Victim Services</b>                                  |   |
| Number of Victims Served                                   | <u>NA</u>                               |
| Number of Victim-Impact panels held                        | <u>NA</u>                               |
| Number of Victim-Offender mediations completed             | <u>NA</u>                               |
| <b>Outcomes – Successful Program Completion</b>            |   |
| Number of participants successfully completing the program | <u>101</u>                              |

Date: March 1, 2005